

# Ariba Commerce Network Access Sourcing Event



# System Requirements

- Supported Browsers
  - Apple® Safari 4 and 5 (Apple® Mac OS®)
  - Microsoft® Internet Explorer® 11 & 12 (32 bit)
- Supported Plug-ins
  - Adobe Flash Player 11
  - Adobe Flash Player 10
  - Adobe Flash Player 9
  - Adobe Flash Player 8
  - Adobe Flash Player 7

# Ariba e-Procurement Application

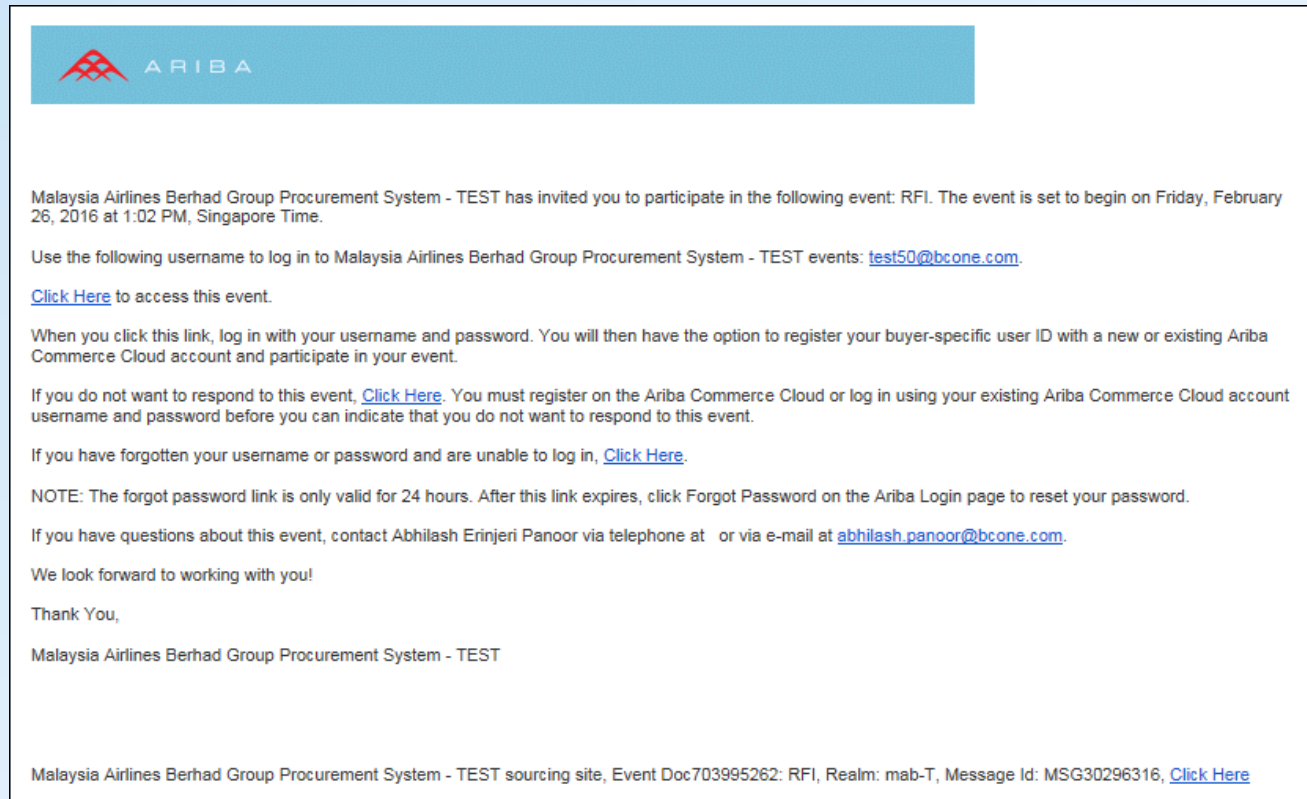
- Web based application which allows suppliers and buyers to collaborate online to expedite the sourcing process.
- Enables and facilitates the exchange of information between buyers and sellers ensuring a **fair** but **competitive** environment
- RFX Event Types:
  - Request for Information (RFI)
  - Request for Proposal (RFP) or Request for Quote (RFQ)
  - Auction ( Reverse Auction)
- **All supplier proposals/responses must be submitted through the Ariba e-Procurement application**



# Access Sourcing Event (RFI / RFP)

# Email from MAB to Participant in an Event

- Below is the email example you will receive to participate and event for MAB. If you have not created the Ariba commerce account yet, you can create it once you receive below invitation from MAB




# Access Sourcing Event (RFI / RFP)

- After your profile has been approved by the MAB Supplier Manager, you can see the projects that you have been invited to participate in under the status: Open. You can view the end time and what type of event it is. Click on the hyperlink to enter the bid and submit your response.

Status : Open signifies that these are the Events you have presently been invited to. The Open events are open for accepting your response

Click here, on the event name, to enter it and submit your bids/response

Welcome to the Malaysia Airlines Berhad Ariba Spend Management site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity. 

### Events

Title	ID	End Time ↓	Event Type
▼ Status: Open (1)			
<a href="#">RFI - NDA</a>	Doc705054813	2/28/2016 5:41 PM	RFI

### Tasks

Name	Status	Due Date	Completion Date	Alert
No items				

# Access Sourcing Event (RFI / RFP)

- Click on 'Review Prerequisites' and Accept the terms and conditions, then OK option

Doc705054813 - RFI - NDA

Time remaining 00:27:28

Review and respond to the prerequisites. Prerequisite questions must be answered before you can view event content or participate in the event. Some prerequisites may require the buyer to review and accept your responses before you can continue with the event. If you decline the terms of the prerequisite, you cannot view the event content or participate in this event.

Download Content **Review Prerequisites** Decline to Respond Print Event Information

All Content

Name ↑

1 Please download and attach signed NDA document References ▾

Event Overview and Timing Rules

Owner: Abhilash Erinjeri Panoor ⓘ

Event Type: RFI

Description:

Currency: Malaysian Ringgit

Commodity: GRD EQMT & SVCS-SERVICES-MAINTENANCE-VEHICLE 603010101

Contract Months: 12

Publish time: 2/28/2016 5:11 PM

Due date: 2/28/2016 5:41 PM

Keep a note of the time remaining

Click here to proceed

# Access Sourcing Event (RFI / RFP)

- Click on the References and download the attachment
- The signed attachment can be uploaded using the option next to text box
- You can use compose message option if you want to send any messages to MAB Event Manager
- Once the Event reached to 00:00:00 you will not be able to see Revive Response option

Once you have answered all the questions, click here to Submit your Response

Doc705054813 - RFI - NDA Time remaining 00:20:41

All Content

Name ↑		
1 Please download and attach signed NDA document	<a href="#">References</a>	* <input type="text"/>

(\* indicates a required field)

[Submit Entire Response](#) [Save](#) [Compose Message](#) [Excel Import](#)

Click here to Download attachment(s)

Click here to send one-to-one messages to MAB Event Manager


Click here to attach back the file(s)



# Access Sourcing Event (RFI / RFP)

- Click on RFP Event

Welcome to the Malaysia Airlines Berhad Ariba Spend Management site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.



### Events

Title	ID	End Time ↓	Event Type
▼ Status: Open (1)			
Copy 1 of Copy of [selection]	Doc705054827	2/28/2016 5:56 PM	RFP
▼ Status: Pending Selection (1)			
RFI - NDA	Doc705054813	2/28/2016 5:24 PM	RFI

### Tasks

Name	Status	Due Date	Completion Date	Alert
No items				

RFP Event that is still open

# Access Sourcing Event (RFI / RFP)

- Once an event is selected, the following screen will appear. You can preview some of the content prior to intending to participate. However, you must click Review Prerequisites option to participate in the event
- Then Click on 'I accept the Terms of this Agreement' option and click on OK

Doc705054827 - Copy 1 of Copy of [selection] Time remaining 00:25:41

Review and respond to the prerequisites. Prerequisite questions must be answered before you can view event content or participate in the event. Some prerequisites may require the buyer to review and accept your responses before you can continue with the event. If you decline the terms of the prerequisite, you cannot view the event content or participate in this event.

[Download Content](#) [Review Prerequisites](#) [Decline to Respond](#) [Print Event Information](#)

Commercial Section (Section 1 of 1)

Name ↑	Price	Quantity	Extended Price
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# Access Sourcing Event (RFI / RFP)

- Select the Lot by clicking on the check-box beside this item. There may be several lots in a single event. Selecting the lots gives the suppliers flexibility to indicate interest in which lots they intend on submitting bids. Click on Submit Selected Lots.

Doc705054827 - Copy 1 of Copy of [selection] Cancel

Choose the lots in which you will participate. You can cancel your intention to participate in a lot until you submit a response for that lot; once you submit a response you cannot [More](#)

Select Lots Select Using Excel

Lots Available for Bidding ☰

<input checked="" type="checkbox"/>	Name
<input checked="" type="checkbox"/>	1.1 3-MONTHLY SERVICING AND MAINTENANCE

Submit Selected Lots

Click here to proceed to the bidding page for the lots you have selected

# Access Sourcing Event (RFI / RFP)

- You can submit your bid or make revisions to a submitted bid until the event closes. The event will close when the countdown clock, located in the upper right hand corner, reaches 00:00:00.

Doc705054827 - Copy 1 of Copy of [selection] Time remaining 00:21:40

✓ Your response has been submitted. Thank you for participating in the event.

**Click Revise Response if you want to revise your bid** ← [Revise Response](#)

All Content ☰

Name ↑	Price	Quantity	Extended Price
▼ 1 Commercial Section			1,000,000.00 MYR
1.1 3-MONTHLY SERVICING AND MAINTENANCE <span style="float: right;">Less... -</span>	100.00 MYR	10,000 Unit	1,000,000.00 MYR
Discount Percentage:			



# Contact Ariba helpdesk

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The image shows a screenshot of a web browser displaying the Ariba User Community Home page. The browser's address bar shows the URL [https://uex.ariba.com/?a\\_lang=en](https://uex.ariba.com/?a_lang=en). The page header includes the Ariba logo, the text "ARIBA EXCHANGE USER COMMUNITY", and a language dropdown menu set to "English". Below the header is a search bar and navigation links for "Home", "Learning", and "Support".

The main content area is titled "User Community Home" and features a "Popular Topics" section. This section is sorted by "Relevance" and contains two FAQ entries:

- FAQ: Why did the link in the password reset email expire?**  
Question: Why did the link in the password reset email expire? Answer: The link in the password reset email notification expires in the following cases: It has been 24 hours or more since you requested the password reset email. On the Login page, click Password again to request a new password reset.  
Author: Camille Goleb, Senior Community Consultant (ARIBA)  
Buttons: [Supplier Account Login](#), [Forgot Password](#)  
Stats: 1 like, 0 comments, 3208 views, edited Feb 12 2016
- FAQ: How do I reset my password?**  
Question: If I forget my password, how can I reset it? Answer: To reset your password: Access the Ariba Network for Suppliers Login page. Click the Password link. Enter your username in the Username field. Please note, this value is case sensitive. Enter the username value in the proper case, or you  
Author: Nasser Basher, Manager, Commerce Support (ARIBA)  
Buttons: [Supplier Account Login](#)  
Stats: 0 likes, 1 comment, 3546 views, edited Feb 10 2016

To the right of the FAQ section are two service boxes: "Learning Center" (Product documentation and tutorials) and "Support Center" (Get help with specific problems). Below these is an "Additional Resources" section with links to "Ariba Exchange", "cXML User's Guide", and "cXML Release Notes".

On the far right, a portion of another page is visible, featuring the SAP logo and the text "er Now!" and "16, 2016" and "tan of Las Vegas".

Thank  
you

谢谢  
terima  
kasih  
merci